

REGISTRATION FORM FOR INTERNATIONAL DELEGATIONS

Please fill in this form completely. Otherwise we may not be able to process your inquiry. Please note that the submission of this registration form to the City of Vienna is not a confirmation of the date of your visit. You will receive a written confirmation separately. However, whether we can confirm the date of your visit depends on the availability and time resources of the staff in the departments of the City of Vienna that are required for the organisation of your visit.

Planned date of visit

Arrival date (and time of arrival, if available):

Departure date (and time of departure, if available):

Comments:

Information about your organisation/institution

Name of organisation (e.g. City of Munich, embassy of the Republic of ...):

Type of organisation (e.g. city administration, regional administration, diplomatic representation, ministry, ...):

Contact person (name, phone number, e-mail address, website):

Information about the delegation

Country:

City/ region:

Head of delegation (name, position):

Type of delegation (e.g. politicians, experts, civil servants):

Number of persons (Please send us a list of participants, if available):

Languages spoken by the delegation:

Objectives of your visit

Key objective/area of interests:

Concrete questions:

Detailed programme (Please send us a complete programme for your visit, if available):

Have you contacted other departments in the City of Vienna to organise a meeting with your delegation? (If yes, which)

Have you visited the City of Vienna with a delegation before? (If yes, please list details)

Do you cooperate with the City of Vienna? (If yes, please list details)

Mutual benefit of the visit

How can the City of Vienna benefit from your visit? Please name possible areas of cooperation:

Information about data protection

For information about data protection, please visit:

<https://www.wien.gv.at/kontakte/md-eui/ds-info/besuche-ds.html>